

(I) INCOMPLETE

A student may not re-enroll in a course for which he or she has received an "I" until that "I" has been converted to a grade other than "I", e.g., A-F, IC.

(W) WITHDRAWAL *counting begins F09 - cumulative*

Undergraduate students may withdraw from no more than 18 semester units. *(during serious + compelling)*

The limits apply only to units attempted at the campus.

Counting of the 18 units limitation begins at zero with the fall 2009 semester.

REPETITION OF COURSES *begins SP10*

UGRD students may repeat courses only if they earned grades lower than a C.

unless classes are repeatable

Grade Forgiveness:

- F09*
- Undergraduate students may repeat up to 16 semester units with grade forgiveness (grade substitution).
 - Undergraduate students may repeat an individual course for grade forgiveness no more than two times. *(one time only on CSU courses)*
 - Grade forgiveness shall not be applicable to courses for which the original grade was the result of a finding of academic dishonesty.
- not in effect for 2015*

Grades Averaged:

- Campuses may permit undergraduate students to repeat an additional 12 semester units i.e. units in addition to the 16 semester units for which grade "replacement" is permitted. In such instances the repeat grade shall not replace the original grade, instead both grades shall be calculated into the student's overall grade point average.

CHANGE OF DROP DEADLINES AND PROCEDURES

August 24 – September 21 (first four weeks of instruction)

All drops will be processed on-line. No drop form or approvals necessary.

September 22 – November 17 (Serious and Compelling Drop Period)

All drops/withdrawals must be a serious and compelling reason, verified with documentation, and approved by the instructor and department chair of the course.

November 18 – December 9 (Last 20% of semester)

Drops/Withdrawals are not permitted except in cases such as accident or serious illness where the cause of the withdrawal is due to circumstances clearly beyond the student's control and the assignment of an Incomplete is not practical. Written documentation must be presented and approval must be granted by the instructor, department chair, AND the Dean of Undergraduate/Graduate Studies.